**John Q. Sample**

jqsample@tcstudents.tusculum.edu

123 American Way

Knoxville, TN 37920

Mobile: (865) 123-4567

Home: (865) 765-4321

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Reference List:*

Bob Smith

*Store Manager*

Belk Department Store

1234 West Town Mall Drive

Knoxville, TN 37932

(865) 123-4567

Sally Sue

*Shift Supervisor*

Walgreens Inc.

567 Middle Lane

Lenior City, TN 37771

(423) 987-6543

Dr. Richard Jones

*Associate Professor of Organizational Management*

Tusculum College

1305 Centerpoint Boulvard

Knoxville, TN 37932

(865) 693-1177

Rjones123@tusculum.edu