

Wednesday, 15 August 2012



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# Job/Intern Opportunities



To apply for any of the positions listed, complete the Employment Application ([click here](#)); attach a current resume.

Return via fax (865-633-7650), e-mail ([people@karm.org](mailto:people@karm.org)),  
or mail (KARM, Attn: People Services, P. O. Box 3310, Knoxville, TN 37927-3310).

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## Job Opportunities

**Housekeeper** – Responsible for the overall cleanliness of assigned areas and performing specific duties as outlined by Housekeeping Team Leader. Accepts and is fully committed to overwhelming Biblical hospitality as exhibited through a clean, welcoming facility. This position is part-time (20 hours per week), Monday-Friday, 7a.m.-11a.m., with occasional weekend hours. [Click here](#) to review a complete position description.

**FrontLine Team Member** - Creates a safe, respectful, hospitable environment in which basic necessities of life are provided to support the care for guests. Maintains a fertile and stimulating environment of hope for client commitment to personal change. Utilizes community knowledge and administrative skills to advocate in connecting guests to needed resources. Monitors the activities of guests in all areas of the facility. Is available to offer one-one care, encouragement, and support. Team Members, depending on individual skill set and experience, will be cross-trained for the Crossroads Welcome Center, Hope Haven (women's shelter), or Samaritan Place (men's shelter). Must be available for assignment to all shifts. Full-time, part-time, and PRN (as needed/on call) positions are available now. [Click here](#) for additional information about the requirements of the position. [Immediate need for male candidates.](#)

**Training Specialist** – Creates and manages informational and skills training for ministry employees and volunteers. Responsible for planning, designing, implementing, and maintaining KARM training programs, policies, and procedures. Works with volunteers and external partners on in-house and external training opportunities. Supports process improvement projects through training and documentation development. Establishes and maintains open communication throughout KARM to foster an open, collaborative environment for growth and continuous improvement. Primarily a Monday-Friday/8:30-5 schedule but must have the flexibility to work other schedules to accommodate trainees and projects. [Click here](#) for additional information about the requirements of the position.

## Internship, Practicum, and Clinical Opportunities

Students of accredited colleges and universities are able to gain hands-on learning and experience in the non-profit, human services, and ministry fields. Our goal is to support educational pursuits through assignments that allow the student to leave with valuable knowledge and insights for their future pursuits. To start the process, please submit the Application for Internship ([click here](#)) a minimum of four weeks in advance of the proposed assignment.

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For information regarding current KARM Thrift Store employment opportunities, [click here](#).