



July 2026 – June 2027 HOLIDAY SCHEDULE

- **Independence Day** - Saturday, July 4, 2026 (***Please be advised:** In alignment with when the University is electing a summer operating schedule and in observance of the holiday that falls on Saturday of the standard calendar week, staff will transition to a modified workweek consisting of four 8-hour shifts, Monday through Thursday, rather than the standard 10-hour shifts.*)
- **Labor Day** - Monday, September 7, 2026
- **Fall Break for Staff** - Thursday – Friday, October 8-9, 2026
- **Thanksgiving** - Wednesday – Friday, November 25-27, 2026
- **Christmas and New Year's Day** - Observed Monday, December 21, 2026 through Friday, January 1, 2027 (*Return to normal work schedules on Monday, January 4, 2027*).
- **Martin Luther King Day** - Monday, January 18, 2027
- **President's Day** - Monday, February 15, 2027
- **Spring Break for Staff** - Thursday – Friday, March 18-19, 2027
- **Good Friday** - Friday, March 26, 2027
- **Memorial Day** - Monday, May 31, 2027
- **Juneteenth** - Saturday, June 19, 2027 (***Please be advised:** In alignment with when the University is electing a summer operating schedule and in observance of the holiday that falls on Saturday of the standard calendar week, staff will transition to a modified workweek consisting of four 8-hour shifts, Monday through Thursday, rather than the standard 10-hour shifts.*)

The President or respective department Cabinet Officer may determine, for the welfare of students and/or continuity of business operations/services, certain departments remain open on either full or reduced schedules during holiday periods. Traditionally, these departments have included but are not limited to, Admissions, Business Office, Financial Aid, Institutional Advancement, Student Affairs, and Athletics. Other offices may need to establish call in schedules to cover planned or unplanned occurrences which may serve current/prospective students, visitors, business projects, emergencies, or other operations/initiatives. Campus Safety will maintain normal working presence during all holidays.

Eligibility:

Full-time staff (actively employed the day before and the day after the holiday) are eligible for holiday pay. Employees who are on FMLA or leave of absence, part-time, contracted or temporary are not eligible.

Holiday Work & Special Pay Provision:

In the event an employee is required/scheduled to work on a holiday, they will receive an alternate day off (with pay). This alternate day will be scheduled and approved in advance by the supervisor and should be taken within 2-months of the holiday. A non-exempt employee who works 5-hours or more on a holiday will be paid for a full 8-hour shift provided the time is recorded and approved on their timesheet.